

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
1301 E. Orangethorpe Avenue  
Placentia, CA

Minutes  
Regular Meeting  
Board of Education

5:00 p.m., Tuesday, June 2, 2020  
District Educational Center  
1301 E. Orangethorpe Avenue  
Placentia, CA 92870

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District was called by Mr. Eric Padget, President, via teleconference in accordance with Executive Order N-29-20 and Government Code Sections 54950, et seq., at 5:00 p.m., Tuesday, June 2, 2020.

**PUBLIC COMMENT**

No comment forms were submitted.

**ROLL CALL**

Members Present: Mr. Eric Padget, President  
Via teleconference Mrs. Judi Carmona, Vice President  
Mrs. Karin Freeman, Clerk  
Mrs. Carol Downey, Trustee  
Mrs. Carrie Buck, Trustee  
Dr. Greg Plutko, Board Secretary

**APPROVAL OF AGENDA**

Approved the June 2, 2020 Board Meeting agenda as recommended by the Superintendent.

Action: Carried Motion: Mrs. Judi Carmona  
Second: Mrs. Karin Freeman

Ayes: Eric Padget, Judi Carmona, Karin Freeman, Carol Downey, Carrie Buck (via roll call)  
Noes: None  
Abstained: None

**MINUTES**

Approved the minutes of the Regular Meeting of May 12, 2020.

Action: Carried Motion: Mrs. Carol Downey  
Second: Mrs. Carrie Buck

Ayes: Eric Padget, Judi Carmona, Karin Freeman, Carol Downey, Carrie Buck (via roll call)  
Noes: None  
Abstained: None

**SUPERINTENDENT'S REPORT**

Superintendent Greg Plutko acknowledged the challenges that staff, students, and families have had as we finish the school year. He is proud of everyone's time, efforts, and support of one another during this difficult time. Dr. Plutko expressed that it is our responsibility as adults to talk to our students to help them best understand the challenges we are seeing in this world.

Superintendent Plutko took a moment to honor our PYLUSD retirees that we would normally celebrate in person at tonight's meeting. He thanked Assistant Superintendent Rick Lopez, PIO Alyssa Griffiths, and the human resources team for their hard work to make sure we are able to present them with a level of appropriate celebration. He thanked the Board for the wonderful video clips they put together that were sent to our retirees. They also received a gift delivered to their home to honor and thank them for their years of service.

Dr. Plutko shared that we will be forming a return-to-school task force. As the school year ends, we become even more focused on the opening of the new school year and what that might look like. The task force will be a stakeholders-based task team including district staff and families and will meet weekly during the summer. We will make sure to send reports out to our families, summarizing some of the work that the task force is doing on an ongoing basis.

Superintendent Plutko mentioned that Deputy Superintendent Dr. Candy Plahy sent a letter out to all PYLUSD families with our plan for reopening in the fall. At this time, he asked Dr. Plahy to provide further details on the process leading to that plan. Along these same lines, Dr. Plutko plans to bring forward for the Board's consideration a board policy on distance learning sometime during the summer.

The Superintendent spent some time talking about the budget process as well as how severe the cuts could be. Dr. Plutko thanked Mr. David Giordano and the Business Services staff for their hard work with all of our teams, including both of our associations.

Lastly, Superintendent Plutko shared that his colleague and friend, Deputy Superintendent Candy Plahy, will be retiring this summer. Dr. Plutko wanted to thank her and let her know how appreciative he is of her leadership in our district. She will be greatly missed.

**CONSENT CALENDAR**

1. Accepted as complete the project(s) listed and authorized filing Notice(s) of Completion. (See attached.)
2. Approved the Consultant Services Agreements – Maintenance and Facilities – as listed in accordance with Board Policy No. 4124, Retention of Consultants. (See attached.)
3. Ratified Independent Contractor Agreement Addendum No. 1 – Business Services – as listed in accordance with Board Policy No. 4124, Retention of Consultants. (See attached.)
4. Awarded RFP No. 2020-01 for purchase and delivery of pizza to Papa John's Pizza, effective July 1, 2020 through June 30, 2021.
5. Authorized contract renewal of the Beach Cities Co-op Bid No. 18-01 for purchase of paper and cleaning supplies from P&R Paper Supply Company and Trade Supplies, Inc., effective July 1, 2020 through June 30, 2021.

**CONSENT CALENDAR (Continued)**

- 6. Approved contract renewal for janitorial supplies with Glasby Maintenance Supply, effective July 1, 2020 through October 10, 2020.
- 7. Reclassified records listed as Class 1-permanent to Class 3-disposable and approved the destruction of these Class 3 records in accordance with legal codes and administrative regulations.
- 8. Approved agreement renewal for Software Maintenance and Technical Support with Eagle Software, effective July 1, 2020 through June 30, 2021.
- 9. Approved renewal of the agreement with Follett, Inc. for the Destiny Library Management System for all schools, effective July 1, 2020 through June 30, 2021.
- 10. Approved Amendment No. 4 to the agreement with OCDE for Data Center Site Services, effective July 1, 2020 to June 30, 2021.
- 11. Approved renewal of the support services agreement for the Business Information, Human Resources, and Imaging Systems with OCDE, effective July 1, 2020, through June 30, 2021.
- 12. Approved renewal of the Virtual District Membership with SchoolStream, a division of Right Response, LLC, from July 1, 2020 through June 30, 2021.
- 13. Approved the Software License and Professional Development Agreement with BASE Education, LLC.
- 14. Approved the agreement with APEX Learning for a subscription purchase of a digital learning system for the 2020-2021 school year.
- 15. Ratified the agreement with Motif Motion for the creation of a virtual senior celebration video for the Class of 2020.
- 16. Approved the Agreement with Bell Educational Solutions for professional management and leadership services on an interim basis for the period of July 1, 2019, through June 30, 2020.
- 17. Approved 2020-2021 Consolidated Application for submission to the California Department of Education.
- 18. Approved Classified Human Resources Report. (See attached.)
- 19. Approved Certificated Human Resources Report. (See attached.)

Approved the above listed recommendations.

Action:	Carried	Motion:	Mrs. Karin Freeman
		Second:	Mrs. Judi Carmona

Ayes:	Eric Padget, Judi Carmona, Karin Freeman, Carol Downey, Carrie Buck (via roll call)
Noes:	None
Abstained:	None





**NOTICES OF COMPLETION**

<b>P.O. Number</b>	<b>Contractor</b>	<b>Project</b>
N82C0973	CCCC Heating and Cooling	Bryant Ranch, Fairmont, Travis, and Woodsboro Elementary Schools, El Camino High School, and District Education Center Replace HVAC heat pumps for Prop 39 project
N82C0757	Easterday Construction, Inc.	Mabel Paine Elementary School Bid No. 219-02 Remove and replace wood fascia, siding, and window casing in preparation for summer campus painting project
N82P2184	FieldTurf USA, Inc.	Esperanza High School CMAS Bid No. 4-06-78-0031A Remove and replace synthetic turf field
N82C0816	IB Flooring, Inc.	Fairmont Elementary School Bid No. 219-06 Remove and replace carpet in multipurpose room and hallways of 100 and 200 buildings
N82C0747	JM Justus Fence Company	Wagner Elementary School Bid No. 219-07 Furnish/install chain-link fence and gates with panic hardware for security fencing project
N82C0784	JM Justus Fence Company	Sierra Vista Elementary School Bid No. 219-07 Furnish/install chain-link fence and gates with panic hardware for security fencing project
N82C0795	JM Justus Fence Company	Lakeview Elementary School Bid No. 219-07 Furnish/install chain-link fence and gates with panic hardware for security fencing project
N82C0796	JM Justus Fence Company	Tynes Elementary School Bid No. 219-07 Furnish/install chain-link fence and gates with panic hardware for security fencing project
N82C0794	New Dimension General Construction	Linda Vista Elementary School Bid No. 219-02 Remove and replace wood fascia, siding, and miscellaneous trim in preparation for summer campus painting project

**CONSULTANT SERVICES AGREEMENTS - MAINTENANCE AND FACILITIES DEPARTMENT**

- 1. Cooperative Strategies      Approve the consultant services agreement to assist the District in the administration of Community Facilities District (CFD) No. 1. The services will include determination of the special tax rates and facilitation of the collection of special taxes within the CFD area, effective July 1, 2020 through June 30, 2025.

Community Facilities Fund (4991)      \$67,500  
(\$13,500 annually)
  
- 2. Public Economics, Inc.      Approve the consultant services agreement to provide the District with redevelopment consultant services, effective July 1, 2020 through June 30, 2021.

Redevelopment Agency Fund (2545)      \$15,000
  
- 3. Los Angeles County Office of Education (LACOE), and Wood Environmental & Infrastructure Solutions, Inc.      Approve the agreement for consultant services between the Los Angeles County Office of Education, Wood Environmental & Infrastructure Solutions, Inc., and Placentia-Yorba Linda Unified School District for annual storm water monitoring services, effective July 1, 2020 through June 30, 2021.

General Fund (0101) – Routine Restricted Maintenance      \$3,000

**INDEPENDENT CONTRACTOR AGREEMENT ADDENDUM - BUSINESS SERVICES**

- **Stealth Audio Visual**      Ratify addendum No. 1 to the Independent Contractor Agreement with Stealth Audio Visual to provide assistance for program design and onsite support to the Use of Facilities Department for the 2020 graduations. The graduations have been restructured to virtual and drive-through ceremonies at each middle and high school. The addendum increases the original amount of \$21,900 by \$16,050 for a total cost of \$37,950.

General Fund (0101)      \$16,050



**CLASSIFIED HUMAN RESOURCES REPORT**

<u>Resignation</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Sandy Potts	Child Care Tchr I	Linda Vista	05/15/20
Suzette Patten	Child Care Tchr I	Fairmont	06/11/20

<u>Termination</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
#14447	Child Care Tchr I	Linda Vista	05/22/20

Leave of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Sonia Jimenez	Nutr Svs Worker	Kraemer	Medical	05/01/20-06/11/20

Out of Class

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Marco Sandoval	Fac Maint Worker	Sr Maint Worker	03/31/20-05/15/20

<u>Short Term</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
David Gutierrez	2	Student Support	Valencia	02/10/20-03/13/20
Deborah Maney	10	Health Svs Support	Health Svs	02/16/20-04/03/20
Tracy Meyer	10	Health Svs Support	Health Svs	02/16/20-04/03/20
Stacy Pinegar	10	Health Svs Support	Health Svs	02/16/20-04/03/20
Yvonne Rangel	10	Health Svs Support	Health Svs	02/16/20-04/03/20

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Andrew Gregory	Lacrosse	YLHS	\$2557	02/15/20-05/02/20
Jack Larson	Swim	YLHS	\$1600	02/22/20-05/02/20
Christopher Martin	Lacrosse	Esperanza	\$2557	02/19/20-05/02/20
Jordan Sanguedolce	Soccer	Soccer	\$2300	02/15/20-04/30/20

Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Jason Nguyen	Girls Volleyball	Esperanza	\$3324	02/22/20-05/02/20
Steve McManus	Boys Soccer	El Dorado	\$2100	02/14/20-04/30/20

Noon Duty Supervisor; Substitute Noon Duty Supervisor; Short-term/Training: NTE 250 Hrs; 08/26/19

06/12/20

<u>Employee</u>	<u>Site</u>
Jillian Keeler	Golden

**CERTIFICATED HUMAN RESOURCES REPORT**Retirement

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Billie Baron	Rio Vista	Teacher	06/13/20
Lyn Chadez	Van Buren	Teacher	06/13/20
Candy Plahy	Ed Svcs	Deputy Supt	08/31/20
Clara Romeu	Rio Vista	Teacher	06/13/20

Resignation

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Phoebe Beckman	Van Buren	Resource Spec	08/01/20
Taylor Lasky	Lakeview	Speech/Lang Spec	06/12/20
Matthew West	Special Ed	Psychologist	06/19/20

Change of Status

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Jennifer Miracle	Resources Spec 50%	Resource Spec 100%	03/25/20

Medical Layoff

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
#5944	Teacher	Valadez	05/25/20

Leaves of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Mark Honig	Teacher	YLHS	Medical	06/08/20-09/01/20
Angella Prokup	Teacher	Woodsboro	General Leave	05/06/20-05/29/20

Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective</u>
Jeff Chistiansen	Kraemer	Technology Support	\$25	71	08/27/19-06/11/20
Terri Hanna	Golden	GMAC	\$25	60	08/28/19-06/30/20
Rufida Leppert	Golden	After School Math	\$27	2	02/21/20-04/02/20
Diana Lindwall	Spec Ed	Psych Evals	Per Diem	3/Days	02/12/20-03/30/20

Extra Duty Assignments (Cont'd)

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective</u>
Meagan Mathieson	YLHS	Curriculum Dev	\$25	4	01/06/20-04/30/20
Sarah Phillips	YLHS	Textbook Checkout	\$25	7	09/02/19-09/30/19
Holly Pietsch	El Camino	School Move	\$25	8	05/01/20-06/30/20
Susan Rotkosky	El Camino	Math Mindsets	\$25	20	01/01/20-06/30/20

Educational Services, McKinney Vento Tutoring, \$27/Hr., 02/03/20-04/30/20

<u>Employee</u>	<u>NTE Hours</u>
Jennifer Barber	3
Jenny McLane-Raya	6
Pamela Miller	3
Kelly Willey	6

Educational Services, Virtual Senior Celebration, \$25/Hr., NTE 30 Hrs., 01/06/20-06/30/20

Rodney Boaz  
Richard Cadra  
Susan Sawyer  
Mark Switzer

Melrose, Afterschool Tutoring & Data Analysis, \$27/Hr., 02/20/20-06/19/20

Andrea Huaman  
Andrea Salvani

Valencia, Course Outline for IB 5 Year Review, \$25/Hr., NTE 4 Hrs., 05/01/20-06/15/20

Tanya Borg  
Yesenia Castillo  
David Chung  
Linda Crossno  
Alyson Dixon  
Courtney Fenstermaker  
Melinda Foote  
David Hatori  
Carolyn Ikuta  
Samantha Kuchwara  
Linda Leonard  
Alice Lin  
Jose Martinez  
Michael McCall  
Jason Parker  
Steve Picht  
Calen Rau  
Brent Shenton  
Paola Suchsland  
Christopher Ulate

Valencia, Course Outline for IB 5 Year Review, \$25/Hr., NTE 4 Hrs., 05/01/20-06/15/20 (Cont'd)

Wendy Umekubo Takahashi  
Julie Walker  
Judy Yen Jackson

Yorba Linda HS, Independent Study Coordinator, \$25/Hr., 01/13/20-03/13/20

<u>Employee</u>	<u>NTE Hours</u>
Richard Cadra	38
Erin Lang-Gomez	16

Stipends

<u>Employee</u>	<u>Site</u>	<u>Duty</u>	<u>NTE Amount</u>	<u>Effective</u>
Jeff Picou	El Dorado	Baseball	\$2812	02/15/20-05/01/20

Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Jeff Schumerth	YLHS	Link Crew Advisor	\$1349	01/27/20-06/17/20

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 27**

Excerpt from the Journal of the Board of Education of the Placentia-Yorba Linda Unified School District of Orange County, State of California, for a regular meeting held on the 2<sup>nd</sup> day of June 2020, at 5:00 p.m. at which the following members were:

PRESENT: Eric Padget, Judi Carmona, Karin Freeman, Carol Downey, Carrie Buck

ABSENT: None

On motion of Member Carrie Buck seconded by Member Carol Downey, a Resolution and Order of Election and Specifications of the Election Order were adopted by the following vote:

AYES: Eric Padget, Judi Carmona, Karin Freeman, Carol Downey, Carrie Buck

NOES: None

ABSENT: None

STATE OF CALIFORNIA     )  
  )ss  
COUNTY OF ORANGE     )

Certified a correct copy this 2<sup>nd</sup> day of June 2020.

Karin Freeman  
Karin Freeman, Clerk of the Board of Education  
Placentia-Yorba Linda Unified School District

**RESOLUTION AND ORDER OF BIENNIAL TRUSTEE ELECTION  
AND SPECIFICATIONS OF THE ELECTION ORDER**

**WHEREAS**, the election of governing board members is ordered by law pursuant to §5000 of the Education Code to fill the office of members whose terms expire on December 11, 2020, next succeeding the election,

**NOW BE IT RESOLVED** that pursuant to the authority of Education Code §5304 and 5322, the County Superintendent of Schools, Orange County, is hereby informed of the specifications of the election order for the forthcoming Biennial Governing Board Election to be held on Tuesday, November 3, 2020.

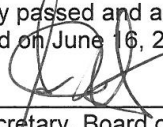
The County Superintendent is further ordered to consolidate this election in accordance with Education Code §5340 and 5342.

STATE OF CALIFORNIA     )  
  )ss  
COUNTY OF ORANGE     )

Dated this 2<sup>nd</sup> day of June 2020.

Karin Freeman  
Karin Freeman, Clerk of the Board of Education  
Placentia-Yorba Linda Unified School District

The Secretary of the Board of Education does hereby certify that the foregoing is a full, true, and correct copy of the Board minutes duly passed and adopted by said Board at the regular meeting held on June 16, 2020.

  
\_\_\_\_\_  
Secretary, Board of Education

Date: June 17, 2020